



STATE OF MISSISSIPPI

**CATALOG NUMBER
269-01**

**CONTRACT NUMBER
1130-15-C-SWCT-00152***

PHARMACEUTICALS (MMCAP)

**DEPARTMENT OF FINANCE AND ADMINISTRATION
OFFICE OF PURCHASING AND TRAVEL
701 WOOLFOLK BUILDING, SUITE A
501 NORTH WEST STREET
JACKSON, MISSISSIPPI 39201**

PHARMACEUTICALS

NEGOTIATED STATE CONTRACT NO.: 1130-15-C-SWCT-00152

CATALOG NO.: 269-01

EFFECTIVE DATES: November 1, 2014 through October 31, 2015

1. AUTHORITY

- 1.1 Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) is a group of state agencies and political subdivisions, founded in 1988 as a group purchasing organization, which contracts for pharmaceuticals for state agencies and other political subdivisions in participating states. The state of Minnesota serves as the lead state for the organization and in this role establishes and maintains all MMCAP contracts. MMCAP is a voluntary organization funded through the collection of an administration fee from the pharmaceutical manufacturers contracting with the alliance. MMCAP has a wide variety of practice settings represented within its participants. Among the settings represented within MMCAP's diverse membership (but not limited to) are correctional facilities, regional psychiatric treatment facilities, student health services, public health services, veteran's nursing homes, public hospitals, and community health clinic pharmacies.

2. CONTRACT ADMINISTRATION

- 2.1 Questions or problems arising from this contract or subsequent order and delivery procedures should be directed to the Office of Purchasing and Travel, 501 N. West Street, Suite 701-A, Jackson, MS 39201; Phone: 601-359-3409. Our office will contact the MMCAP Administrator to resolve any problems that may arise.

3. PRIME VENDOR

- 3.1 The MMCAP Prime Vendor for the state of Mississippi is listed below. Instructions are set forth below under Contractor Identification. Information on the payment options and charges can be obtained from the vendor. Also, each agency should contact the vendor to set up possible electronic ordering procedures, payment schedules, anticipated volumes and acceptable delivery schedules.

4. CONTRACTOR IDENTIFICATION

- 4.1 PRIME VENDOR: Morris & Dickson Company

ORDERS TO: Morris & Dickson Company
410 Kay Lane
Shreveport, LA 71115
V0001955060

PAYMENTS TO: P.O. Box 51367
Shreveport, LA 71135-1367
V0001955061

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CONTRACT ADMINISTRATOR: Primary Contact:
 Mr. Kevin Blanton
 Morris & Dickson - Representative
 Phone: 601-214-6863
 E-Mail: kblanton@morrisdickson.com

 Secondary Contact:
 Cherie Saucier
 504-615-9858

 Website: www.morrisdickson.com

5. OTHER INFORMATION

- 5.1 As in our previous pharmaceutical contracts, the items listed in the pharmaceutical contract are not in SMS.

To begin purchasing from the Minnesota Multistate Contract, agencies must have returned a copy of the attached MMCAP Membership Application Form to The Office of Purchasing and Travel. This form may be faxed to 601-359-3910. The initial process will take approximately 2-4 weeks.

Please contact the following with any questions concerning MMCAP:

Email for MMCAP is: Mn.MMCAP@state.mn.us

Fax #651-297-3996

Sara Turnbow
651-201-2414
Sara.Turnbow@state.mn.us

Tricia Heintz
651-201-2416
Tricia.Heintz@state.mn.us

Dorothy Johnson
651-201-2417
Dorothy.Johnson@state.mn.us

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Web site address for MMCAP is www.mmcap.org

For information on how to obtain the MMCAP contract through the Electronic Catalog on the Internet, please contact Tricia Heintz at 651-201-2416 or at Tricia.Heintz@state.mn.us

5.2 Purchases from the Prime Vendor: When ordering from the Prime Vendor the following procedures should be followed:

- a. The agency should contact the Prime Vendor to set up electronic ordering procedures, payment schedules, anticipated volumes and acceptable delivery schedules.
- b. The agency should order the desired products using the correct ordering procedures.
- c. Upon receipt of the correct items and a correct invoice, the agency should forward the following documents to the State Department of Finance and Administration at the following address: Financial Control Division, 701-B Woolfolk Building, 501 N. West Street, Jackson, MS 39201.
 1. The purchase order should include:
 - The contract number
 - Invoice number(s)
 - Invoice total(s)
 - Purchase order total
 - Show requisition for warrant number on P.O.
 2. Two copies (both Financial Control's copies) of the requisition for issuance of warrant.
 3. An original copy of the invoice(s).